## DIRECTOR, STATE FOREST RESEARCH INSTITUTE

Polipathar, Narmada Road, JABALPUR - 482008

Applications are invited for filling of the temporary posts of Regional Director (1), Deputy Director (1) and Consultant /T.O. (2) on fixed monthly fellowship under the project "Regional-cum-Facilitation Centre (RCFC), Central Region, Jabalpur" sponsored by National Medicinal Plants Board (NMPB), New Delhi, Ministry of Ayush; Government of India. The interested candidates, in good physical health and possessing the qualifications as given below, may send their completely filled Application form with all the relevant self-attested copies of documents to The Director, State Forest Research Institute, Jabalpur by post till 22/11/2021 and attend the interview as per information along with testimonials, certificates etc. of their educational qualifications and work experiences in original for verification.

Walk-in-interview will be conducted on 16/11/2021 from 10:00 AM at State Forest Research Institute, Polipathar, Jabalpur (M.P.) to select suitable candidates for filling the temporary posts of Project Assistant (1), Office Assistant (1) and MTS (1) on fixed monthly fellowship. The interested candidates possessing the qualifications as given below, may bring their completely filled Application form with Bio-data and self-attested copies of documents, testimonials etc. of their educational qualifications and work experiences and also in original for verification.

All the posts are purely temporary and the tenure will be limited to 4 months (till 31st of March 2022) only. The project period will be extended further if funding agency permits and extends the project tenure.

| S. No | Name of post &            | Fixed<br>Honorarium<br>(Rs. p.m.) | Upper Age<br>limit (in<br>Years) as<br>on<br>date of Adv. | Qualifications   |  |  |  |  |  |
|-------|---------------------------|-----------------------------------|---|--|--|--|--|--|--|
|       | Number                    |                                   |   | Essential  | Desirable  |  |  |  |  |
| 1.    | Regional Director - (One) | Rs. 75,000/-                      | 62  | A forest officer retired from the post of CCF or above with minimum 5 years experience in a research organization.  OR  A forestry/agricultural scientist retired from the level of Scientist - G or | <ul> <li>Work / research experience in the field of medicinal / aromatic plants.</li> <li>Publication of books / articles, etc. on medicinal / aromatic</li> </ul> |  |  |  |  |

| V |   |  |              |    | equivalent  OR  Minimum 25 years of experience in the field of Medicinal plants and allied activities, out of which 10 years in senior managerial position.   | • | plants. Doctorate degree in forestry or related subject.   |
|---|---|--|--------------|----|---|---|--|
|   | 2 | Deputy Director - (One)                      | Rs. 50,000/- | 62 | A forest officer retired from the post of DCF or above with minimum 5 years experience in a forestry research organization.  OR  A forestry / agricultural scientist retired from the level of Scientist - E or above.  OR  Minimum 20 years of experience in the field of Medicinal plants and allied activities, out of which 10 years in senior managerial position. | • | Work / research experience in the field of medicinal / aromatic plants.  Publication of books / articles, etc. on medicinal / aromatic plants.  Doctorate degree in forestry or related subject. |
|   | 3 | Consultant/ Technical Officer (T.O.) - (Two) | Rs. 40,000/- | 62 | A forest officer retired from the post of forest ranger or above with minimum 5 years experience in a forestry research organization.  OR  A forestry agricultural scientist retired from the level of Scientist - C or above.  OR  Minimum 15 years of experience in the field of Medicinal plants and allied  | • | Work / research experience in the field of medicinal / aromatic plants.  Publication of books / articles, etc. on medicinal / aromatic plants.  Doctorate degree in forestry or related subject. |

| 4 | Project Assistant –<br>(One)                        | Rs. 25,000/- | 40          | activities, out of which 05 years in senior managerial position.  • Post Graduate in Basic Science (Botany/ Agriculture/ Horticulture) • 2 years research experience | <ul> <li>Knowledge of computer</li> <li>Typing Hindi/English with experience</li> <li>Data Collection and analysis</li> </ul>                             |
|---|---|--------------|-------------|--|---|
| 5 | Office Assistant – (One)                            | Rs. 25,000/- | 40          | Post Graduate in professional course     M.CA / M. Sc (IT/CS)/ M. Tech.     (IT/CS) / M.E. (IT.CS)   | <ul> <li>2 years work experience related to IT in research organization.</li> <li>Typing Hindi/English with experience</li> <li>Data analysis</li> </ul>  |
| 6 | Multi Tasking Staff<br>(MTS) / Attendant –<br>(One) | Rs. 15,000/- | 40          | <ul> <li>Bachelor's degree with one subject<br/>being Botany/Agriculture/Horticulture<br/>/ Forestry/Economics/Marketing</li> <li>2 years work experience</li> </ul> | <ul> <li>Knowledge of computer</li> <li>Typing Hindi/English</li> <li>Master's degree in any of the subjects mentioned in the previous column.</li> </ul> |
|   | , t   | * *          | , <u>\$</u> |  | Experience in field data collection will be preferred   |

Director 2 H W N. P.)

## **Application Form**

| At    | ffix - |  |
|-------|--------|--|
| Re    | cent   |  |
| Photo | ograph |  |

Application for the post of \_\_\_\_\_

| i  | Full Name (in Block Letters)      |            |           |     |      |          |      |     |
|----|-----------------------------------|------------|-----------|-----|------|----------|------|-----|
| 2  | Father's/Husband's Name           |            |           |     |      |          |      |     |
| 3  | Date of Birth                     |            |           |     |      | - Channe |      |     |
| 4  | Contact details                   | Mobile No. | /Tel. No. |     |      |          |      |     |
|    |                                   | Email ID   |           |     |      |          |      |     |
| 5  | Permanent address                 |            |           |     |      |          |      |     |
|    |                                   |            |           |     |      |          |      |     |
|    |                                   |            |           |     |      |          | <br> |     |
|    |                                   |            |           |     | PIN: |          |      |     |
| 6  | Age as on date of advertisement   |            |           |     |      |          |      |     |
| 7  | Qualifications                    |            |           |     |      |          |      |     |
|    | A. Essential                      |            |           |     |      |          |      |     |
|    | B. Desirable                      |            |           |     |      |          |      |     |
| 8  | Details of computer knowledge     |            |           | 145 |      |          |      |     |
| 9  | Brief particulars of Experience   |            |           |     |      |          |      |     |
| 10 | Aadhar card No.                   |            |           |     |      |          |      |     |
| 11 | Name of the Institute/            |            |           |     |      |          |      | No. |
|    | Organization/Ministry/ Department |            |           | 40- |      |          |      |     |
| 10 | from which working/retired        |            |           |     | <br> | <br>-    | <br> |     |
| 12 | Last Pay Drawn                    |            |           |     |      | <br>     | <br> |     |

## Checklist of Attachments:-

- 1 Application Form (Properly filled)
- 2 Bio-data
- 3 Self-attested copies of documents/certificates/testimonials etc.

Declaration: I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Director, State Forest Research Institute, Jabalpur. I have read this circular and ready to accept all the terms and conditions for engagement of required post.

| Place: |           |  |
|--------|-----------|--|
| Date:  | Signature |  |

Name of the Applicant